



*City of Presidio*

REGULAR  
CITY COUNCIL  
MEETING

APRIL 15, 2025



**City Council  
Regular Council Meeting  
April 15, 2025**

Notice is hereby given that the City Council of the City of Presidio, Texas will hold a Regular City Council meeting, at 6:00 p.m. on Tuesday, April 15, 2025 at the Presidio Activity Center, (PAC) 1200 East O'Reilly St, in the City of Presidio, Texas for the purpose of considering the attached agenda. This notice is posted pursuant to the Texas Open Meetings Act. (Section 551.043, Texas Government Code).

To join the video meeting,

<https://meet.google.com/rpu-ftcx-gfo>

Otherwise, to join by phone, dial +1 929-266-1668 and enter this PIN: 989 728 643#

1. Call meeting to order
2. Quorum Check
3. Pledge of Allegiance
4. Public Comments *(Comments are limited only to matters that are not included in any item that has been posted on the agenda. Speakers are limited to a maximum of five minutes per speaker. Before addressing the City Council each speaker will state their name and address clearly before making comments).*
5. Department Reports
6. Approve Prior Minutes for Regular City Council Meeting April 1, 2025.
7. City of Presidio Business (New/Old)
  - a. Discussion / action to accept the FY 2024 Audit Report presented by Preston Singleton, CPA & Managing Shareholder for Singleton, Clark & Co, PC.
  - b. Discussion / action to accept and sign the City of Presidio Landscape Maintenance Agreement with TxDOT regarding the enhanced landscaping to be done on Hwy 67 from Cibolo Creek Bridge to the Port of Entry.
  - c. Discussion / action to approve and accept Ordinance 2025-3 City of Presidio Speed Limit US 67 altering the speed limit on that certain portion of US 67 that lies within the city limits of the City of Presidio.
  - d. Discussion / action to review for the City of Presidio Animal Control Ordinance 2024-13.
  - e. Discussion on downtown City of Presidio parking.
  - f. Discussion / action to approve a Resolution 2025-02R supporting access to small business in the City of Presidio.
  - g. Discussion / action to advertise RFP's for the Convention and Visitor's Bureau tourism on the remodeling of the Slack Building.
  - h. Discussion / action on opening the Convention and Visitor's Bureau information center at the Slack Building.
  - i. Discussion / action on the TxCDBG Rural Economic Development (RED) Fund Grant CRC23-0523 In-Kind match commitment.
  - j. Discussion / action on the TxCDBG Rural Economic Development (RED) Fund Grant CRC23-0523 Resolution on submission of Grant Application.
    1. Other grant matters

- k. Discussion / action on the TxCDBG Grant CDV23-0300 (Water and Drainage Improvements) project status and Rebid of Well Improvements.
  - 1. Other grant matters
  
- l. Discussion / action on the TxCDBG Grant CDV25-0138 application status.
  - 1. Other grant matters
  
- m. Discussion / action on the TDEM TX 5161-4 (ARPA Funds) project status and annual report.
  - 1. Other grant matters
  
- 8. Administrative Updates (NO ACTION)
  - a. City Administrator's Report
  - b. City Mayor's Report
  - c. City Council Report
  
- 9. Adjourn

I certify that the above notice of regular city council meeting was posted in the display case near the front entrance of City Hall on or before April 12, 2025 at 6:00 p.m. and at the display case near the door of the Presidio Activity Center located at 1200 E. O'Reilly St, Presidio, Texas on or before April 12, 2025 at 6:00 p.m. I further certify that this agenda was also posted in the City of Presidio website [www.presidiotx.us](http://www.presidiotx.us) – Public Notices City Secretary on or before April 12, 2025 at 6:00 p.m.



Brenda Lee Acuña  
City Secretary

*All items on the agenda are for discussion and or action by the Presidio City Council. The Presidio City Council Reserves the Right to Adjourn Into Executive Session at Any Time During the Course of this Meeting to Discuss Any of the Matters Listed Above, as Authorized by the Texas Government Code including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations About Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development) and 418.183 (Deliberations about Homeland Security Issues) Council will make a tape recording of the proceedings of a closed meeting to deliberate this information. This facility is wheelchair accessible and parking spaces are available. Request for accommodations must be made 48 hours prior to this meeting. Please contact City Hall at 432 229-3517, FAX 432 229-3505, or email [borneelas@presidiotx.us](mailto:borneelas@presidiotx.us) for further information.*

MARCH

PUBLIC WORKS  
DEPARTMENT REPORT

## City of Presidio Water Dep Monthly Report: March 2025

For the month of March, the City of Presidio had a total of 18 leaks in town. The majority of these leaks consisted of 2" PVC and service line leaks. A total of 4 new water taps were installed this month. All drinking water Microbial report (Bac-T) samples that were taken for the month of March have come back absent of total coliform, chlorine, and E. Coli.

Below is a list of materials used throughout the month of March to perform our duties:

- 41ft of ¾" Service Line replaced
- 19ft of 1" Service Line Installed
- 2x ¾" Meter Angle shutoffs
- 2x 1" Meter Angle Shutoffs
- 1x ¾" Water Meter
- 2x 1" Water Meter
- 13x ½" Repair Clamps
- 1x 2" Repair Clamp
- 105ft of 2" PVC Line Installed
- 2x Compression Coupling
- 1x 2" PVC Elbow

- 2x 2" PVC Coupling
- 4x 4" Mechanical Dresser Couplings
- 10ft of 4" PVC Line replaced
- 1x 12" Repair Clamp

Attached is a copy of the leak list, Bac- T results, and a copy of Maintain X's March report:

ADDRESS	LEAK	DATE
Rio Grande Ave & 6 <sup>th</sup> St	2"	3-3-25
Huckabee Ave & 6 <sup>th</sup> St	SL	3-3-25
Millington Blvd & 4 <sup>th</sup> St	SL	3-3-25
Stockyard Rd & 3 <sup>rd</sup> St	12"	3-7-25
Santa Barbara Ave & 1 <sup>st</sup> St	2"	3-7-25
Santa Barbara Ave & 4 <sup>th</sup> St	SL	3-7-25
El Campo St & Alton Ave	4"	3-10-25
Henry Daly St & Rosedale Blvd	¾" Angle	3-11-25
Bledsoe Blvd & Wilkinson Ave	SL	3-11-25
Ralph England & Louvain Blvd	4"	3-12-25
Rosedale Ave & Edmundo Nieto	SL	3-13-25
2 <sup>nd</sup> St & Ralph England Ave	SL	3-13-25
Carlos Nieto & Wilson St	2"	3-17-25
Henry Daly St & Commerce St	2"	3-18-25
Louvain Blvd & Foothill Blvd	SL	3-27-25
Louvain Blvd & Foothill Blvd	SL	3-27-25
Santa Fe Blvd & 3 <sup>rd</sup> St	SL	3-28-25
Bunton Ave & Highland St	SL	3-31-25







### Created vs. Completed

**4**

Created

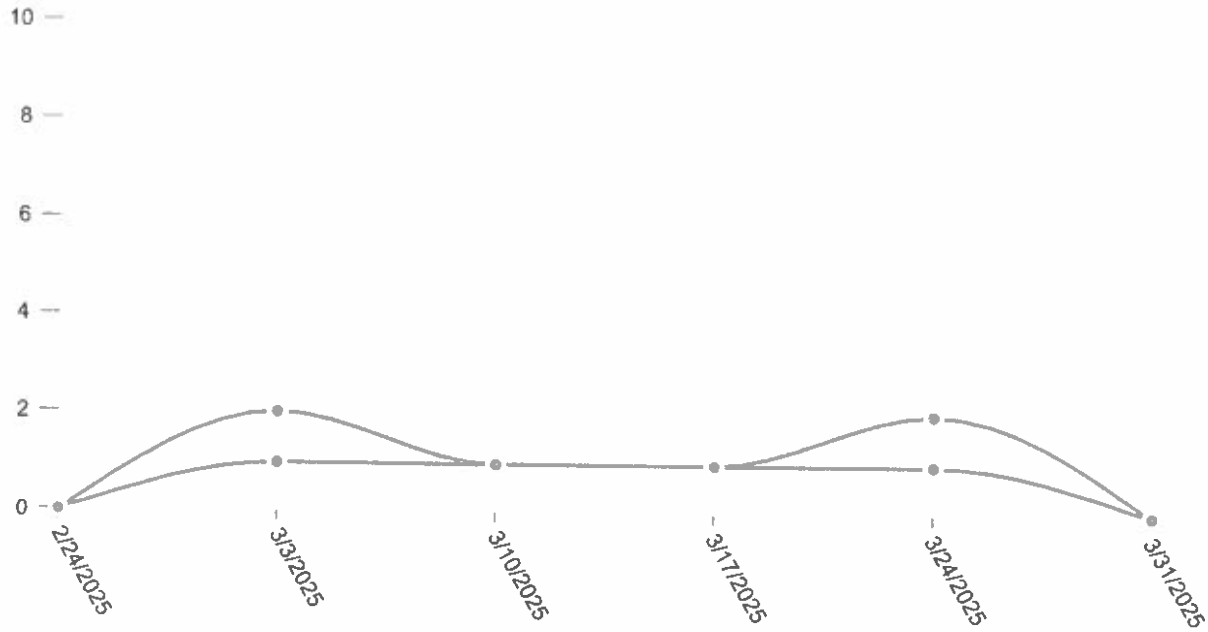
**6**

Completed

**150.0%**

Percent Completed

*More Work Orders were completed than created during this time period*



### Work Orders by Type

**0**

Preventive

**4**

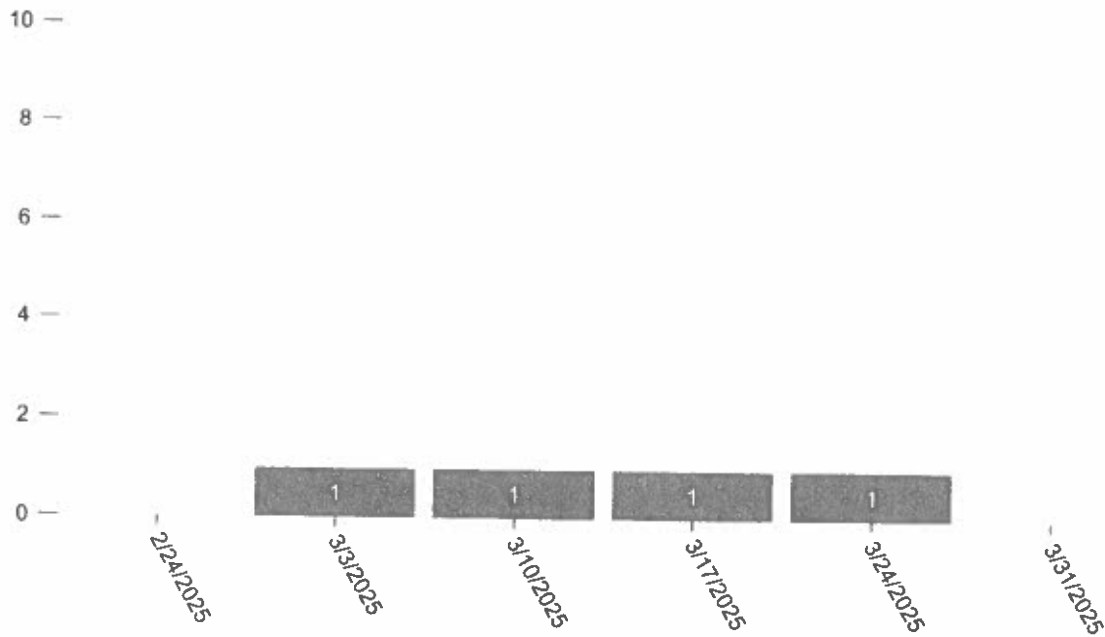
Reactive

**0**

Other

**0.0%**

Total Preventive Ratio



## Waste Water Dep Monthly Report: March 2025

On the month of March, there was 1 sewer connection. In doing so, 84ft of 6" sewer line main was extended, and 28ft of 4" sewer line was added for customer's sewer connection. On 03-22-25, pump #1 at Lift Station #1 burned out causing this lift station to fail. Due to not having a secondary pump, pump #2 at Lift Station #5 had to be pulled out and retro fitted to fix this issue at Lift Station#1. We are currently working out quotes for a new pump for this Lift Station, and a replacement pump for Lift Station #5. Estimated costs are from \$11,000-\$16,000. Towards the end of the month, a man hole located at Julian Tavaréz St needing repairs had new concrete poured in to fix issues of the old concrete breaking off. Weekly samples were taken and sent out to the Odessa Water Lab to be analyzed for BOD, and TSS. General maintenance was done at the Waste Water Treatment Plant which included:

- Landscaping
- Cleaning done on the auger
- Data Recording

# Waste Water / Work Order

Date: 03-07-25

## ▪ Lift Station

- Basic Maintenance
- Full Greasing on Bearings
- Change of 1" piping on Lift Station #2
- Change of 2" piping on Lift Station #3
- Floats Replacement
- Lift Station Fail

Additional:

## ▪ New Sewer Connection

- How many feet was installed? 28ft
- Size of pipe that was used? 4"

Additional:

## ▪ Sewer Related Issues

- Clogged Line
- Clogged Manhole

Additional:

Done By: Joaquin V, Ruben G, Carlos R

# Waste Water / Work Order

Date: 3 - 11 - 25

## ■ Lift Station

- Basic Maintenance
- Full Greasing on Bearings
- Change of 1" piping on Lift Station #2
- Change of 2" piping on Lift Station #3
- Floats Replacement
- Lift Station Fail

Additional:

## ■ New Sewer Connection

- How many feet was installed? 84ft
- Size of pipe that was used? 6in

Additional:

6in Cap 4in pipe 28ft  
6in 45angle 90° 4in  
sewer cleanout

## ■ Sewer Related Issues

- Clogged Line
- Clogged Manhole

Additional:

Done By: Azarics O. Jesus G.

Andres

Ulisses

# Waste Water / Work Order

Date: 03-22-25

## ■ Lift Station

- Basic Maintenance
- Full Greasing on Bearings
- Change of 1" piping on Lift Station #2
- Change of 2" piping on Lift Station #3
- Floats Replacement
- Lift Station Fail

Additional:

Pump #1 at lift station #1 burned out. To fix this issue pump #2 at lift station #5 was switched to this lift station to have a working pump. We are currently in work to buy a new pump for this lift station.

## ■ New Sewer Connection

- How many feet was installed?
- Size of pipe that was used?

Additional:

## ■ Sewer Related Issues

- Clogged Line
- Clogged Manhole

Additional:

Done By: Azarias, O, Cesar, L, Jimmy, A

# Waste Water / Work Order

Date: 03-27-25

## ▪ Lift Station

- Basic Maintenance
- Full Greasing on Bearings
- Change of 1" piping on Lift Station #2
- Change of 2" piping on Lift Station #3
- Floats Replacement
- Lift Station Fail

Additional:

## ▪ New Sewer Connection

- How many feet was installed?
- Size of pipe that was used?

Additional:

## ▪ Sewer Related Issues

- Clogged Line
- Clogged Manhole

Additional:

Manhole was fixed due to surrounding concrete turning into rubble. New concrete was poured around manhole cover to fix this problem.

Done By: Azarias, O, Jimmy, A







### Lift Station Checklist

Employee: 

Lift Station: #1

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)	
• Physically see if water level is at an adequate level	2-2-03	2-2-05	2-8-05	3-1-05	3-22-05	3-22-05	3-22-05	3-22-05	3-22-05	3-22-05	3-22-05
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

## Lift Station Checklist

Employee: 

Lift Station: 

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE					
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)					
<ul style="list-style-type: none"> <li>Physically see if water level is at an adequate level</li> <li>Check status of floats (take out of lift station and clean if necessary)</li> <li>Notify if a float is damaged or malfunctioning</li> <li>Verify all controls are in working condition. (No signs of damage or danger)</li> <li>Make sure switches are on AUTO position.</li> <li>Listen to motors and controls to confirm there are no strange noises.</li> <li>Report to indicated personnel for electrical problems</li> <li>Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.</li> <li>Clean lift station area when necessary and throw out trash</li> <li>Check both return Lines to make sure they are not clogged (lift station 2)</li> <li>Pull and clean basket every other day (minimum)</li> </ul>	2-24-05	2-29-05	2-28-05	3-1-05	3-2-05	3-22-05	3-22-05	3-23-05	3-23-05					
	5:45	7:41	5:35	7:10	5:36	5:47	5:25	5:10	12:45	2:07	3:32	7:14	5:35	7:05
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: *[Signature]*

Lift Station: *#3*

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on AUTO position.	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return Lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: 

Lift Station: 

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)



### Lift Station Checklist

Employee: [Signature]

Lift Station: #15

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	✓ 2/28/05	✓ 2/29/05	✓ 2/28/05	✓ 3/1/05	✓ 3/2/05	✓ 3/3/05	✓ 3/4/05	✓ 3/5/05	✓ 3/6/05	✓ 3/7/05
• Check status of floats (take out of lift station and clean if necessary)	✓ 5:09	✓ 7:10	✓ 7:32	✓ 5:13	✓ 5:28	✓ 5:40	✓ 5:49	✓ 7:29	✓ 5:10	✓ 3:51
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.										
• Clean lift station area when necessary and throw out trash										
• Check both return Lines to make sure they are not clogged (lift station 2)										
• Pull and clean basket every other day (minimum)										

\*Check Backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Jesus

Lift Station: 1

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	3-5-25 TIME (PM)	3-6-25 TIME (AM/PM)	3-7-25 TIME (AM/PM)	3-8-25 TIME (AM/PM)	3-9-25 TIME (AM/PM)	3-10-25 TIME (AM/PM)	3-11-25 TIME (AM/PM)	3-12-25 TIME (AM)		
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	—	—	—	—	—	—	—	—	—	—
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	—	—	—	—	—	—	—	—	—	—
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	—	—	—	—	—	—	—	—	—	—
• Clean lift station area when necessary and throw out trash	—	—	—	—	—	—	—	—	—	—
• Check both return Lines to make sure they are not clogged (lift station 2)	—	—	—	—	—	—	—	—	—	—
• Pull and clean basket every other day (minimum)	—	✓	—	—	—	—	—	—	—	—

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Sejus

Lift Station: 2

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return Lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)



### Lift Station Checklist

Employee: Jesus

Lift Station: 3

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	3-5-25 TIME (PM)	3-6-25 TIME (AM/PM)	3-7-25 TIME (AM/PM)	3-8-25 TIME (AM/PM)	3-9-25 TIME (AM/PM)	3-10-25 TIME (AM/PM)	3-11-25 TIME (AM/PM)	3-12-25 TIME (AM)		
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	-	-	-	-	-	-	-	-	-	-
• Pull out and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Sew

Lift Station: 4

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	-	-	-	-	-	-	-	-	-	-
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: SE505

Lift Station: 5

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	3-5-25 TIME (PM)	3-6-25 TIME (AM/PM)	3-7-25 TIME (AM/PM)	3-8-25 TIME (AM/PM)	3-9-25 TIME (AM/PM)	3-10-25 TIME (AM/PM)	3-11-25 TIME (AM/PM)	3-12-25 TIME (AM)		
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	-	-	-	-	-	-	-	-	-	-
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Jimmy A

Lift Station: #2

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	03-12-25 TIME (PM)	03-13-25 TIME (AM/PM)	03-14-25 TIME (AM/PM)	03-15-25 TIME (AM/PM)	03-16-25 TIME (AM/PM)	03-16-25 TIME (AM/PM)	03-17-25 TIME (AM/PM)	03-18-25 TIME (AM/PM)	03-18-25 TIME (AM/PM)	03-19-25 TIME (AM)
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	-	-	-	-	-	-	-	-	-	-
• Pull and clean basket every other day (minimum)	-	-	✓	-	-	-	-	-	-	✓

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Jimmy A

Lift Station: #2

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	✓	-	-	-	-	-
• Check both return Lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Jimmy A

Lift Station: #3

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	03-16-25	03-13-25	03-14-25	03-15-25	03-16-25	03-17-25	03-18-25	03-19-25	03-20-25	03-21-25
• Check status of floats (take out of lift station and clean if necessary)	5:28	7:24	5:26	7:30	5:28	6:03	8:54/PM	5:30	7:24	5:24
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	-	-	-	-	-	-	-	-	-	-
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Jimmy A

Lift Station: #4

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE				
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)				
• Physically see if water level is at an adequate level	03-12-25 5:01	03-13-25 7:43	03-14-25 5:03	03-14-25 7:46	03-15-25 5:00	03-15-25 7:48	03-16-25 6:15	03-16-25 8:05	03-17-25 5:49	03-17-25 7:40	03-18-25 5:01	03-18-25 7:44	03-19-25 7:08	03-19-25 7:42
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Jimmy A

Lift Station: #5

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	03-12-25	03-13-25	03-14-25	03-15-25	03-16-25	03-17-25	03-18-25	03-19-25	03-20-25
• Check status of floats (take out of lift station and clean if necessary)	5:11	7:52	5:15	7:52	5:13	5:49	7:49	5:15	7:58
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	-	-	-	-	-	-	-	-	-
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)



### Lift Station Checklist

Employee: Azarias O

Lift Station: 1

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	3-14-25	3-24-25	3-24-25	3-24-25	3-24-25	3-24-25	3-24-25	3-24-25	3-24-25	3-24-25	3-24-25
• Check status of floats (take out of lift station and clean if necessary)	9:50	7:00	5:55	7:03	5:51	7:20	12:06	5:50	7:15	7:25	5:03
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

3-22-25\*Check backside for additional comments. (ver. detras de hoja para comentarios adicionales.)

Electricity of pump burned out with Temporary pump

### Lift Station Checklist

Employee: A. Zavala

Lift Station: 2

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	3-16-25 TIME (PM)	3-26-25 TIME (AM/PM)	3-21-25 TIME (AM/PM)	3-22-25 TIME (AM/PM)	3-23-25 TIME (AM/PM)	3-24-25 TIME (AM/PM)	3-25-25 TIME (AM/PM)	3-25-25 TIME (AM/PM)	3-24-25 TIME (AM)	
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: AZARICIS O

Lift Station: 3

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	3-14-25 TIME (PM)	3-20-25 TIME (AM/PM)	3-21-25 TIME (AM/PM)	3-22-25 TIME (AM/PM)	3-23-25 TIME (AM/PM)	3-24-25 TIME (AM/PM)	3-25-25 TIME (AM/PM)	3-26-25 TIME (AM)	3-27-25 TIME (AM)	3-28-25 TIME (AM)
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	-	-	-	-	-	-	-	-	-	-
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	-	-	-	-	-	-	-	-	-	-
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	-	-	-	-	-	-	-	-	-	-
• Clean lift station area when necessary and throw out trash	-	-	-	-	-	-	-	-	-	-
• Check both return lines to make sure they are not clogged (lift station 2)	-	-	-	-	-	-	-	-	-	-
• Pull and clean basket every other day (minimum)	-	-	-	-	-	-	-	-	-	-

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Azarias O

Lift Station: 4

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	3-14-25	3-20-25	3-21-25	3-22-25	3-23-25	3-24-25	3-25-25	3-25-25	3-24-25	
• Check status of floats (take out of lift station and clean if necessary)	5:45	7:40	5:30	7:30	7:31	5:35	7:40	5:40	7:40	5:42
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return Lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Arrios O

Lift Station: 5

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	3-16-25	3-20-25	3-21-25	3-22-25	3-23-25	3-24-25	3-25-25	3-26-25	3-16-25	3-20-25	3-21-25
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Parkyn M

Lift Station: 1

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• Physically see if water level is at an adequate level	03-25-25 5:30	03-26-25 7:00	03-28-25 7:02	03-29-25 7:08	03-30-25 7:02	03-31-25 7:00	04-01-25 7:00	04-02-25 7:00	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return Lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Enrique M

Lift Station: 2

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	05-24-25 TIME (PM)	03-24-25 TIME (AM/PM)	05-25-25 TIME (AM/PM)	03-29-25 TIME (AM/PM)	03-30-25 TIME (AM/PM)	03-31-25 TIME (AM/PM)	04-01-25 TIME (AM/PM)	04-02-25 TIME (AM)				
• Physically see if water level is at an adequate level	✓	/	/	/	/	/	/	/	/	/	/	/
• Check status of floats (take out of lift station and clean if necessary)	✓	/	/	/	/	/	/	/	/	/	/	/
• Notify if a float is damaged or malfunctioning	✓	/	/	/	/	/	/	/	/	/	/	/
• Verify all controls are in working condition. (No signs of damage or danger)	✓	/	/	/	/	/	/	/	/	/	/	/
• Make sure switches are on <u>AUTO</u> position.	✓	/	/	/	/	/	/	/	/	/	/	✓ Pump #1
• Listen to motors and controls to confirm there are no strange noises.	✓	/	/	/	/	/	/	/	/	/	/	/
• Report to Indicated personnel for electrical problems	✓	/	/	/	/	/	/	/	/	/	/	/
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	/	/	/	/	/	/	/	/	/	/	/
• Clean lift station area when necessary and throw out trash	✓	/	/	/	/	/	/	/	/	/	/	/
• Check both return Lines to make sure they are not clogged (lift station 2)	✓	/	/	/	/	/	/	/	/	/	/	✓
• Pull and clean basket every other day (minimum)	✓	/	/	/	/	/	/	/	/	/	/	/

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)

### Lift Station Checklist

Employee: Enrique M

Lift Station: 3

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE
	TIME (PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM/PM)	TIME (AM)
• physically see if water level is at an adequate level	03-26-25	03-27-25	03-28-25	03-29-25	03-30-25	03-31-25	04-01-25	04-02-25		
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓		
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓		
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓		
• Make sure switches are on <u>AUTO</u> position.	✓	✓	✓	✓	✓	✓	✓	✓		
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓		
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓		
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓		
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓		
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓		
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓		

\*Check backside for additional comments. (Ver detras de hoja para comentarios adicionales.)

L4 Pump





Employee: Enrique M

Lift Station Checklist

Lift Station: 5

Action	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	DATE	
	03-26-25 TIME (PM)	03-27-25 TIME (AM/PM)	03-28-25 TIME (AM/PM)	03-29-25 TIME (AM/PM)	03-30-25 TIME (AM/PM)	03-31-25 TIME (AM/PM)	04-01-25 TIME (AM/PM)	04-02-25 TIME (AM)	04-03-25 TIME (AM)	04-04-25 TIME (AM)	04-05-25 TIME (AM)	
• Physically see if water level is at an adequate level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check status of floats (take out of lift station and clean if necessary)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Notify if a float is damaged or malfunctioning	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Verify all controls are in working condition. (No signs of damage or danger)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Make sure switches are on <u>AUTO</u> position.	✓	✗	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Listen to motors and controls to confirm there are no strange noises.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Report to indicated personnel for electrical problems	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull out motor and clean minimum one a week. (or however many times necessary.) Notify and plan cleaning a head of time.	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Clean lift station area when necessary and throw out trash	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Check both return lines to make sure they are not clogged (lift station 2)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
• Pull and clean basket every other day (minimum)	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

\*Check backside for additional comments. (ver detras de hoja para comentarios adicionales.)

MARCH

VOLUNTEER FIRE  
DEPARTMENT REPORT



City of Presidio  
Volunteer Fire Department  
100 E. HWY 170, Presidio TX, 79845

## March, 2025 PVFD Monthly Report

### Operations:

The PVFD was requested a total of (1) one different occasion. Locations, type, dates and number of firefighters are as follows;

1. 03/09/2025 – 4 FF(s) responded. Vehicle on fire on Hwy 67 ½ mile N of Shafter.

Meetings/trainings; a total of (9) nine meetings/trainings/special assignments were held for the month of, March 2025.

The PVFD used roughly around (900) nine hundred gallons of water were used during calls and trainings for the month of March, 2025.

Below is a list of cost incurred by the PVFD for the month of March, 2025.

Total money spent; \$658.70; Six hundred seventy-eight dollars and seventy cents.

1. Fuel \$261.72 Two hundred sixty-one dollars and seventy-two cents.
2. Frontier \$10.01; Ten dollars and one cent.
3. Harper Hardware \$494.59; Four hundred ninety-four dollars and fifty-nine cents.
4. Auto Zone \$16.38; sixteen dollars and thirty-eight cents.

This concludes the PVFD departmental report for March, 2025.

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PVFD Fire Chief  
Saul Pardo Jr.

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PVFD Secretary & Treasurer  
Karen Manriquez / Stephanie Rivera



**City of Presidio  
Volunteer Fire Department  
Fire Calls**

Date: 3-9-25 Time of Call: 21:20 Time of Completion: 00:20 Total Hours: 3 hrs  
 Type of Incident: Vehicle vs. Deer accident; vehicle on fire  
 Location: Hwy 67 ~ 1/2 mile @ Shaftler Owner/contact info: Calderon

Units Out: B50; B51 No. of Firefighters 4  
 Est. Water Used: B50 + B51 + 900g GPS: -

<input checked="" type="checkbox"/> Fire Fighters		<u>3 Dry Chemical Extinguishers; 1 foam extinguisher</u>	
<input checked="" type="checkbox"/> 1	Saul Pardo - CHIEF (S.O.)	570	1
<input type="checkbox"/> 2	Roberto Pina - ASSISTANT CHIEF	571	2
<input type="checkbox"/> 3	<del>Alejandro Alcantar - CAPTAIN</del>	572	3
<input type="checkbox"/> 4	<del>Manuel Losoya - LIEUTENANT</del>	573	4
<input type="checkbox"/> 5	Stephanie Rivera - SECRETARY/TREASURER	574	5
<input checked="" type="checkbox"/> 6	Karen Manriquez - SECRETARY/TREASURER	575	6
<input type="checkbox"/> 7	Ramon Valles - CUSTODIAN	576	
<input type="checkbox"/> 8	Denis Valois - SAFETY OFFICER	577	
<input checked="" type="checkbox"/> 9	Jesus Herмосillo	578	<input checked="" type="checkbox"/> 1 Karlo Manriquez 591
<input type="checkbox"/> 10	Adrian Flores	579	<input type="checkbox"/> 2 Jesseca Murillo 592
<input type="checkbox"/> 11	Amanda Olsen	580	<input type="checkbox"/> 3 Alejandro Montemayor 593
<input type="checkbox"/> 12	Maria Franco	581	<input type="checkbox"/> 4 Sergio Urias 594
<input type="checkbox"/> 13	Jose Sanchez	582	<input type="checkbox"/> 5 Ana Medina 595
<input type="checkbox"/> 14	Aldo Urias	583	<input type="checkbox"/> 6
<input type="checkbox"/> 15	America Loya	597	<input type="checkbox"/> 7
<input type="checkbox"/> 16	Yaren Loya	598	<input type="checkbox"/> 8
<input type="checkbox"/> 17	Damian Hernandez	599	<input type="checkbox"/> 9
			No. of Oasis Fire Dept. members
			No. of Ojinaga Fire Dept. members

**Summary/Property damaged or lost:**  
Vehicle run over a deer, kept driving to a safe location to Park.  
VP207 parking vehicle caught fire. Vehicle had a gasoline leak  
& extinguished w/ Fire Extinguishers (Dry chemical; foam extinguisher)  
and water. PCSO, TX DPS & BP TX DOT on scene.  
High way was shut down during critical operations, re-open  
in one hour during mop-up; fully open after vehicle  
was taken by wrecker.

Saul Pardo Jr  
 Fire Chief  
 Saul Pardo Jr

\_\_\_\_\_  
 Assistant Chief  
 Robert Pina

\_\_\_\_\_  
 Officer

2/28 }  
3/1 } wildland  
3/2 } training

2/22/25 B51 - Funeral Escort for CBR  
- Roberto

2/28/25 - E52 - BB Escort.

3/8/25 - E52 - MVA - 2 vehicles - Adrian / Carlo



City of Presidio  
Volunteer Fire Department  
Meetings/Trainings

Date: 3/1/25  
Time In: 8:00  
Time Out: 7:00  
Total Hours: 11:00  
No of firefighters: 17 PFS

Fire Fighters		Junior Fire Fighters	
<input checked="" type="checkbox"/> 1	Saul Pardo - CHIEF	570	1
<input checked="" type="checkbox"/> 2	Roberto Pina - ASSISTANT CHIEF	571	2
<input checked="" type="checkbox"/> 3	Stephanie Rivera - SECRETARY/TREASURER	574	3
<input checked="" type="checkbox"/> 4	Karen Manriquez - SECRETARY/TREASURER	575	4
5	Ramon Valles - CUSTODIAN	576	5
6	Jesus Hermosillo	578	6
7	Adrian Flores	579	
8	Amanda Olsen	580	
9	Maria Franco	581	1
10	Jose Sanchez	582	2
11	Aldo Urias	583	3
<input checked="" type="checkbox"/> 12	America Loya	597	4
<input checked="" type="checkbox"/> 13	Yaren Loya	598	5
14			6
15		<u>9</u>	
16		<u>3</u>	

No. of Oasis Fire Dept. members  
No. of Ojinaga Fire Dept. members

**Training/Meeting Summary**

Live fire training exercise as part of the  
wildland class.

Fire Chief  
Saul Pardo Jr.

Assistant Chief  
Alex Alcantar

*Laura Manriquez*  
Officer



City of Presidio  
Volunteer Fire Department  
Meetings/Trainings

Date: 3/2/25  
Time In: 7:00  
Time Out: 2:30  
Total Hours: 7hrs 30 mins  
No of firefighters: 11 FFs

Fire Fighters		Junior Fire Fighters	
<input checked="" type="checkbox"/>	1 Saul Pardo - CHIEF	570	1
<input checked="" type="checkbox"/>	2 Roberto Pina - ASSISTANT CHIEF	571	2
<input checked="" type="checkbox"/>	3 Stephanie Rivera - SECRETARY/TREASURER	574	3
<input checked="" type="checkbox"/>	4 Karen Manriquez - SECRETARY/TREASURER	575	4
<input checked="" type="checkbox"/>	5 Ramon Valles - CUSTODIAN	576	5
<input type="checkbox"/>	6 Jesus Hermosillo	578	6
<input type="checkbox"/>	7 Adrian Flores	579	
<input type="checkbox"/>	8 Amanda Olsen	580	
<input type="checkbox"/>	9 Maria Franco	581	1 Karlo Manriquez 591
<input type="checkbox"/>	10 Jose Sanchez	582	2 Jeseca Murillo 592
<input type="checkbox"/>	11 Aldo Urias	583	3 Alejandro Montemayor 593
<input type="checkbox"/>	12 America Loya	597	4 Sergio Urias 594
<input type="checkbox"/>	13 Yaren Loya	598	5 Ana Medina 595
<input type="checkbox"/>	14		6
<input type="checkbox"/>	15	<u>6</u>	No. of Oasis Fire Dept. members
<input type="checkbox"/>	16		No. of Ojinaga Fire Dept. members

Training/Meeting Summary

Did map up of previous live fire exercise to make  
sure there were no hot spots or any hazard  
to the park lands near by.

\_\_\_\_\_  
Fire Chief  
Saul Pardo Jr.

\_\_\_\_\_  
Assistant Chief  
Alex Alcantar

Karen Manriquez  
Officer





City of Presidio  
 Volunteer Fire Department  
 Meetings/Trainings

Date: 03-05-2025  
 Time In: 18:30  
 Time Out: 20:30  
 Total Hours: 2  
 No of firefighters: 3

Fire Fighters		Junior Fire Fighters	
<input checked="" type="checkbox"/> 1 Saul Pardo - CHIEF	570	<input type="checkbox"/> 1	
<input checked="" type="checkbox"/> 2 Roberto Pina - ASSISTANT CHIEF	571	<input type="checkbox"/> 2	
<input type="checkbox"/> 3 Stephanie Rivera - SECRETARY/TREASURER	574	<input type="checkbox"/> 3	
<input type="checkbox"/> 4 Karen Manriquez - SECRETARY/TREASURER	575	<input type="checkbox"/> 4	
<input type="checkbox"/> 5 Ramon Valles - CUSTODIAN	576	<input type="checkbox"/> 5	
<input type="checkbox"/> 6 Jesus Hermosillo	578	<input type="checkbox"/> 6	
<input type="checkbox"/> 7 Adrian Flores	579		
<input type="checkbox"/> 8 Amanda Olsen	580		
<input type="checkbox"/> 9 Maria Franco	581	<input checked="" type="checkbox"/> 1	<b>Support Firefighters</b>
<input type="checkbox"/> 10 Jose Sanchez	582	<input type="checkbox"/> 2	Karlo Manriquez 591
<input type="checkbox"/> 11 Aldo Urias	583	<input type="checkbox"/> 3	Jesseca Murillo 592
<input type="checkbox"/> 12 America Loya	597	<input type="checkbox"/> 4	Alejandro Montemayor 593
<input type="checkbox"/> 13 Yaren Loya	598	<input type="checkbox"/> 5	Sergio Urias 594
<input type="checkbox"/> 14		<input type="checkbox"/> 6	Ana Medina 595
<input type="checkbox"/> 15			
<input type="checkbox"/> 16			

No. of Oasis Fire Dept. members  
 No. of Ojinaga Fire Dept. members

**Training/Meeting Summary**

*started all units, general House Keeping, passed all items left from the garage sale and took it to the family crisis center as donation. Voted new Captain - Jesus Hermosillo and 1st Lt - Adrian Flores.*

*Saul Pardo Jr.*

Fire Chief  
 Saul Pardo Jr.

Assistant Chief  
 Alex Alcantar

Officer



City of Presidio  
Volunteer Fire Department  
Meetings/Trainings

Date: 03/05/25  
Time In: 21:00  
Time Out: 23:50  
Total Hours: 2:50  
No of firefighters: 1

- Fire Fighters**
- 1 Saul Pardo - CHIEF
  - 2 Roberto Pina - ASSISTANT CHIEF
  - 3 Stephanie Rivera - SECRETARY/TREASURER
  - 4 Karen Manriquez - SECRETARY/TREASURER
  - 5 Ramon Valles - CUSTODIAN
  - 6 Jesus Hermosillo
  - 7 Adrian Flores
  - 8 Amanda Olsen
  - 9 Maria Franco
  - 10 Jose Sanchez
  - 11 Aldo Urias
  - 12 America Loya
  - 13 Yaren Loya
  - 14
  - 15
  - 16

- Junior Fire Fighters**
- 570      1
  - 571      2
  - 574      3
  - 575      4
  - 576      5
  - 578      6
  - 579
  - 580
  - 581
  - 582
  - 583
  - 597
  - 598
  - 6
  - 
  -

- Support Firefighters**
- 591      1 Karlo Manriquez
  - 592      2 Jesseca Murillo
  - 593      3 Alejandro Montemayor
  - 594      4 Sergio Urias
  - 595      5 Ana Medina
- No. of Oasis Fire Dept. members  
No. of Ojinaga Fire Dept. members

**Training/Meeting Summary**

OIL CHANGE WAS PERFORMED ON UNIT S1

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S. Pardo Jr.  
Fire Chief  
Saul Pardo Jr.

Alex Alcantar  
Assistant Chief  
Alex Alcantar

[Signature]  
Officer





City of Presidio  
 Volunteer Fire Department  
 Meetings/Trainings

Date: 03-12-2015  
 Time In: 15:00  
 Time Out: 21:00  
 Total Hours: 6  
 No of firefighters: 3

Fire Fighters		Junior Fire Fighters	
<input checked="" type="checkbox"/>	1 Saul Pardo - CHIEF	570	<input type="checkbox"/> 1
<input type="checkbox"/>	2 Roberto Pina - ASSISTANT CHIEF	571	<input type="checkbox"/> 2
<input checked="" type="checkbox"/>	3 Stephanie Rivera - SECRETARY/TREASURER	574	<input type="checkbox"/> 3
<input type="checkbox"/>	4 Karen Manriquez - SECRETARY/TREASURER	575	<input type="checkbox"/> 4
<input type="checkbox"/>	5 Ramon Valles - CUSTODIAN	576	<input type="checkbox"/> 5
<input type="checkbox"/>	6 Jesus Hermosillo	578	<input type="checkbox"/> 6
<input type="checkbox"/>	7 Adrian Flores	579	
<input type="checkbox"/>	8 Amanda Olsen	580	
<input type="checkbox"/>	9 Maria Franco	581	<input type="checkbox"/> 1
<input type="checkbox"/>	10 Jose Sanchez	582	<input type="checkbox"/> 2
<input type="checkbox"/>	11 Aldo Urias	583	<input type="checkbox"/> 3
<input type="checkbox"/>	12 America Loya	597	<input checked="" type="checkbox"/> 4
<input type="checkbox"/>	13 Yaren Loya	598	<input type="checkbox"/> 5
<input type="checkbox"/>	14 Damian Hernandez	599	<input type="checkbox"/> 6
<input type="checkbox"/>	15		
<input type="checkbox"/>	16		

Support Firefighters	
<input type="checkbox"/>	1 Karlo Manriquez
<input type="checkbox"/>	2 Jessica Murillo
<input type="checkbox"/>	3 Alejandro Montemayor
<input type="checkbox"/>	4 Sergio Urias
<input type="checkbox"/>	5 Ana Medina
<input type="checkbox"/>	6

No. of Oasis Fire Dept. members  
 No. of Ojinaga Fire Dept. members

**Training/Meeting Summary**

*Continued organizing/cleaning upstairs - Sorting gear by size & date of manufacturing. Clear space when storage unit will be re-organized. Helmets, boots, started to fix exercise machine down stairs, got rid of fresh. Gather all EMS supplies in one place - ETC. Started all units! water pumps ESI did not start, attempted to jump start, then charged batteries & charger. General maintenance.*

*Saul Pardo Jr.*

Fire Chief  
 Saul Pardo Jr.

Assistant Chief  
 Robert Pina

Officer



City of Presidio  
Volunteer Fire Department  
Meetings/Trainings

Date: 03-13-2025  
Time In: 10:00  
Time Out: 17:00  
Total Hours: 7  
No of firefighters: 3

- Fire Fighters
- 1 Saul Pardo - CHIEF
  - 2 Roberto Pina - ASSISTANT CHIEF
  - 3 Stephanie Rivera - SECRETARY/TREASURER
  - 4 Karen Manriquez - SECRETARY/TREASURER
  - 5 Ramon Valles - CUSTODIAN
  - 6 Jesus Hermosillo
  - 7 Adrian Flores
  - 8 Amanda Olsen
  - 9 Maria Franco
  - 10 Jose Sanchez
  - 11 Aldo Urias
  - 12 America Loya
  - 13 Yaren Loya
  - 14 Damian Hernandez
  - 15
  - 16

- Junior Fire Fighters
- 570 \_\_\_\_\_ 1
  - 571 \_\_\_\_\_ 2
  - 574 \_\_\_\_\_ 3
  - 575 \_\_\_\_\_ 4
  - 576 \_\_\_\_\_ 5
  - 578 \_\_\_\_\_ 6
  - 579 \_\_\_\_\_
  - 580 \_\_\_\_\_
- Support Firefighters
- 581 \_\_\_\_\_ 1 Karlo Manriquez 591
  - 582 \_\_\_\_\_ 2 Jesseca Murillo 592
  - 583  3 Alejandro Montemayor 593
  - 597  4 Sergio Urias 594
  - 598  5 Ana Medina 595
  - 599 \_\_\_\_\_ 6
- \_\_\_\_\_ No. of Oasis Fire Dept. members  
\_\_\_\_\_ No. of Ojinaga Fire Dept. members

Training/Meeting Summary

Continued organizing up stairs, started building  
gear storage unit. attempted to start 551.

Fire Chief  
Saul Pardo Jr.

Assistant Chief  
Robert Pina

Officer





City of Presidio  
 Volunteer Fire Department  
 Meetings/Trainings

Date: 3/19/25  
 Time In: 5:00  
 Time Out: 10:00  
 Total Hours: 5 hrs  
 No of firefighters: 0 FFS

Fire Fighters				Junior Fire Fighters	
<input checked="" type="checkbox"/>	1	Saul Pardo Jr. Chief	570	1	
<input checked="" type="checkbox"/>	2	Roberto Pina - Assistant Chief	571	2	
<del>_____</del>	3	<del>Alejandro Alcantar - Captain</del>	572	3	
exc.	4	Stephanie Rivera - Secretary/Treasurer	574	4	
<input checked="" type="checkbox"/>	5	Karen Manriquez - Secretary/Treasurer	575		
exc.	6	Ramon Valles - Custodian	576		
<input checked="" type="checkbox"/>	7	Jesus Hermostillo	578		
<input checked="" type="checkbox"/>	8	Adrian Flores	579		
exc.	9	Amanda Olson	580	exc. 1	Karlo Manriquez 591
exc.	10	Maria Franco	581	exc. 2	Jessica Murillo 592
unex.	11	Jose Sanchez	582	exc. 3	Alejandro Montemayor 593
unex.	12	Aldo Urias	583	unex. 4	Sergio Urias 594
exc.	13	America Loya	597	exc. 5	Ana Medina 595
exc.	14	Yaren Loya	598		
<input checked="" type="checkbox"/>		Damaris Mena			
				No. of Ojinaga Fire Dept. members	

Training/Meeting Summary

Finished up bunker gear rack; wood was sanded down and a coat of stain was painted over. The starter for Engine 5a was taken out and new one was ordered from autozone to replace it. Voted in new member Damaris Mena. Gave a small introduction to new member about the most basic; fire tetrahedron and about the types of class fires and what could be used to put out fire.

\_\_\_\_\_  
 Fire Chief  
 Saul Pardo Jr.

\_\_\_\_\_  
 Assistant Chief  
 Roberto Pina

\_\_\_\_\_  
 Officer





City of Presidio  
Volunteer Fire Department  
Meetings/Trainings

Date: 3/21/25  
Time In: 4:00  
Time Out: 10:04  
Total Hours: \_\_\_\_\_  
No of firefighters: 4

Fire Fighters		Junior Fire Fighters	
<input checked="" type="checkbox"/>	1 Saul Pardo - CHIEF	570	1
<input checked="" type="checkbox"/>	2 Roberto Pina - ASSISTANT CHIEF	571	2
<input checked="" type="checkbox"/>	3 Stephanie Rivera - SECRETARY/TREASURER	574	3
<input checked="" type="checkbox"/>	4 Karen Manriquez - SECRETARY/TREASURER	575	4
<input type="checkbox"/>	5 Ramon Valles - CUSTODIAN	576	5
<input type="checkbox"/>	6 Jesus Hermosillo	578	6
<input type="checkbox"/>	7 Adrian Flores	579	
<input type="checkbox"/>	8 Amanda Olsen	580	
<input type="checkbox"/>	9 Maria Franco	581	1 Karlo Manriquez
<input type="checkbox"/>	10 Jose Sanchez	582	2 Jesseca Murillo
<input type="checkbox"/>	11 Aldo Urias	583	3 Alejandro Montemayor
<input type="checkbox"/>	12 America Loya	597	4 Sergio Urias
<input type="checkbox"/>	13 Yaren Loya	598	5 Ana Medina
<input type="checkbox"/>	14 Damian Hernandez	599	6
<input checked="" type="checkbox"/>	15 <u>Daman's Mena</u>		
<input type="checkbox"/>	16		

\_\_\_\_\_ No. of Oasis Fire Dept. members  
\_\_\_\_\_ No. of Ojinaga Fire Dept. members

**Training/Meeting Summary**

Picked up some donated desk from CBP office  
and dropped it off at station.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Fire Chief  
Saul Pardo Jr.

\_\_\_\_\_  
Assistant Chief  
Robert Pina

*[Handwritten Signature]*  
\_\_\_\_\_  
Officer



WELCOME TO  
OUR STORE

\*\*\*\*\*

DY  
104 W. O Reilly  
Presidio TX 79845

Description	Qty	Amount
DIESEL CR #02	9.274G	36.62
SELF @ 3.949/ G		
Subtotal		36.62
<b>TOTAL</b>		<b>36.62</b>
CREDIT \$		36.62

WRIGHT EXP

\*\*\*\*\*8008

Entry: Swiped  
Auth #: 813447  
Odometer: 25575  
Veh #: 00372  
Resp Code: 000  
Stan: 0484969885  
Invoice #: 848291  
Store # \*\*\*\*\*

ST#66  
CSH: 0

DR#1 TRAN#9024017  
3/1/25 8:38:55 AM

WELCOME TO  
OUR STORE

\*\*\*\*\*

DY  
104 W. O Reilly  
Presidio TX 79845

Description	Qty	Amount
PLUS CR #01	13.476G	50.52
SELF @ 3.749/ G		
Subtotal		50.52
<b>TOTAL</b>		<b>50.52</b>
CREDIT \$		50.52

WRIGHT EXP

\*\*\*\*\*8008

Entry: Swiped  
Auth #: 402070  
Odometer: 25596  
Veh #: 00372  
Resp Code: 000  
Stan: 0484971311  
Invoice #: 849424  
Store # \*\*\*\*\*

ST#66  
CSH: 0

DR#1 TRAN#9017847  
3/1/25 6:50:14 PM

B50

WELCOME TO  
OUR STORE

\*\*\*\*\*  
Frontier  
99220 HWY 67  
Presidio TX 79845

WELCOME TO  
OUR STORE

\*\*\*\*\*  
DY  
104 W. O Reilly  
Presidio TX 79845

CUSTOMER COPY

Description	Qty	Amount
T 32oz Fountain	1	1.89
T 32oz Fountain	1	1.69
T 24oz Fountain	1	1.79
T 32oz Fountain	1	1.89
T 24oz Fountain	1	1.79
Subtotal		9.25
Tax		0.76
<b>TOTAL</b>		<b>10.01</b>
CREDIT 1		10.01

Description	Qty	Amount
DIESEL CR #01 SELF @ 3.949/ G	1.7666	6.97
Subtotal		6.97
<b>TOTAL</b>		<b>6.97</b>
CREDIT \$		6.97

SALE Receipt  
USD\$10.01  
Acct/Card #: \*\*\*\*\*0534  
Entry: Chip Read  
AppName: Debit Mastercard  
Authnet: MASTERCARD  
MOBI: Issuer  
ATB: A000000000000000  
Auth #: 050041  
Resp Code: 000  
Stan: 05101417864  
Invoice #: 267571  
Shift #: 1  
Store # \*\*\*\*\*

WRIGHT EXP  
\*\*\*\*\*8008  
Entry: Swiped  
Auth #: 403172  
Odometer: 25596  
Veh #: 00362  
Resp Code: 000  
Stan: 0484971330  
Invoice #: 849450  
Store # \*\*\*\*\*

Verified By #11  
No Signature Needed

ST#66  
CSH: 0  
OR#1 TRAN#9017853  
3/1/25 6:54:45 PM

Diesel Gallon ~~Be~~

CUSTOMER COPY

ST#66  
CSH: 0  
OR#1 TRAN#1025283  
3/2/25 1:17:14 PM



Harper Hardware LLC  
 701 W O' Reilly St  
 PO Box 1867  
 Presidio TX 79845  
 432-229-3256

3/14/2025 5:53 PM

BRCH:1000 \*\*\* INVOICE \*\*\*  
 CASHIER: SONNY 2503-283661  
 CUST PO: REQ0001489

ACCT # : CITYOF51  
 JOB # : 0  
 NAME : CITY OF PRESIDIO

28716	EXT S/G SPAR URETHANE GAL		
1	EACH @ 78.99EACH	78.99	
30023	IPSWICH PINE WOOD STAIN GAL		
1	EACH @ 49.99EACH	49.99	
26003	3" BRISTLE CHIP BRUSH		
4	EACH @ 1.95EACH	7.80	
53950	GALV TIE WIRE 3.5LB 16GA		
2	EACH @ 6.00EACH	12.00	
50502150	3/8x12 CARRIAGE BOLT		
15	EA @ 2.99 EA	44.85	
76497	HEX NUTS 3/8"		
45	EACH @ 0.08EACH	3.60	
77988	FLAT WASHER 3/8"		
30	EACH @ 0.13EACH	3.90	

SUBTOTAL 201.13

SALES TAX TX 8.25% 0.00

TOTAL 201.13

AMT PAID 201.13  
 CHANGE DUE 0.00

Thank You For Your Business!!

PAYMENT METHOD[S]:  
 CHARGE TO ACCT 201.13



Harper Hardware LLC  
 701 W O' Reilly St  
 PO Box 1867  
 Presidio TX 79845  
 432-229-3256

3/13/2025 11:00 AM

BRCH:1000 \*\*\* INVOICE \*\*\*  
 CASHIER: ELSA 2503-283536  
 CUST PO: REQ0001483

ACCT # : CITYOF51  
 JOB # : 0  
 NAME : CITY OF PRESIDIO

23000110	2x4x20' SPF #2&Btr S-Dry S4S		
4	PC @ 18.99 PC	75.96	
SOMISC	2x4x8' PINE 23000050		
12	EA @ 8.49 EA	101.88	
SOMISC	3/8x12" CARRIAGE BOLT		
36	EA @ 2.49 EA	89.64	
76497	HEX NUTS 3/8"		
108	EACH @ 0.08EACH	8.64	
77988	FLAT WASHER 3/8"		
72	EACH @ 0.13EACH	9.36	
66876	6x1-5/8" BLACK MULTIUSE SCREW		
2	LB @ 3.99 LB	7.98	

SUBTOTAL 293.46

SALES TAX TX 8.25% 0.00

TOTAL 293.46

AMT PAID 293.46  
 CHANGE DUE 0.00

Thank You For Your Business!!

PAYMENT METHOD[S]:  
 CHARGE TO ACCT 293.46



Harper Hardware LLC  
 701 W O' Reilly St  
 PO Box 1867  
 Presidio TX 79845  
 432-229-3256  
 Fax: 432-229-3941



**QUOTE**

2503-283320

PAGE 1 OF 1

SOLD TO
CITY OF PRESIDIO P.O. Box 1899 Presidio TX 79845

JOB ADDRESS
CITY OF PRESIDIO P.O. Box 1899 Presidio TX 79845

ACCOUNT	JOB
CITYOF51	0
CREATED ON	03/10/2025
EXPIRES ON	04/09/2025
BRANCH	1000
CUSTOMER PO#	FIRE DEPT
STATION	H2
CASHIER	ELSA
SALESPERSON	
ORDER ENTRY	ELSA
MODIFIED BY	

Thank You For Your Business!!

Item	Description	D	Quantity	UM	Price	Per	Amount
23000110	2x4x20' SPF #2&Btr S-Dry S4S		4	PC	18.9900	PC	75.96
SOMISC	2X4X8' PINE 23000050		12	EA	8.4900	EA	101.88
SOMISC	3/8X12" CARRIAGE BOLT		36	EA	2.4900	EA	89.64
76497	HEX NUTS 3/8"		108	EACH	0.0800	EACH	8.64
77988	FLAT WASHER 3/8"		72	EACH	0.1300	EACH	9.36
66876	6x1-5/8" BLACK MULTIUSE SCREW		2	LB	3.9900	LB	7.98
					Subtotal		293.46
					TX 8.25% EXE: ON FILE	Sales Tax	0.00
					Total		293.46

Buyer:

Signature

CONTRACTED/RENT → ...  
925-100-410-6014 → Reg - Rocco - Station Smarts \$3240 -

↳ REQ000014

5 Memberships → Reg - NVFC \$144

Supplies → Reg → Harper \$293.46

↳ REQ00001482

↳ REQ00001483



AutoZone Store 03538  
101 E OREILLY S  
PRESIDIO, TX 79845  
432.244.2418

Commercial Invoice

**Deliver To**

**CITY OF PRESIDIO**  
**507 W Oreilly St**  
**Presidio, TX 79845**  
Phone : (432) 229-3517  
Customer # : 688201

**Order Information**

Invoice Number : 03538104341  
PO Number : FIRE DEP  
Comm Specialist : GARCIA,EVELYN SOL  
Register Number : 35  
Order Date : 03/09/2025 02:25 PM

**Bill To**

CITY OF PRESIDIO  
P.O. BOX 1899  
PRESIDIO, TX 79845

**Remit To**

AutoZone, Inc.  
PO Box 116067  
Atlanta, GA 30368-6067

**Items**

Part #	QTY	Description	List	Cost	Core	Total
<b>No vehicle given for the following items</b>						
5965	2	FUEL FILTER Spectre Canister Fuel Filter SKU-000228357	16.38	8.19	0.00	16.38

For assistance with Billing and Credit related issues, please contact our credit team at 866-208-3385. For assistance with paying your invoices online at [www.AutoZonePro.com](http://www.AutoZonePro.com), please call 866-853-6459 or email us at [electronic.ordering@autozone.com](mailto:electronic.ordering@autozone.com).

MSDS can be ordered upon request

The signature below acknowledges customer's agreement to be bound by the terms outlined in the AutoZone Commercial Customer Charge Account Agreement, as amended from time to time.

*Bill to 570*

AR CREDIT 68820110570	AHGTNL	\$16.38	Subtotal	\$16.38
			Tax	\$0.00
			<b>Total Due</b>	<b>\$16.38</b>



AZC Savings	Piece Count	Page	Total
<b>\$1.80</b>	<b>2</b>	<b>1 of 1</b>	<b>\$16.38</b>



MARCH

EMS  
DEPARTMENT REPORT



# City of Presidio Emergency Medical Services Department

## Monthly Report for March 2025

### Introduction

Pursuant to the City of Presidio's reporting requirements, this document summarizes the Emergency Medical Services (EMS) Department's activities and accomplishments for March 2025.

### SECTION 1: Unit Status

- **Unit #561:** In service
- **Unit #560:** Out of service due to safety concerns with its airbag suspension system; exploring long-term replacement options
- **Unit #562:** Removed from service due to excessive repair costs; exploring long-term replacement options
- **New medical van/ambulance:** In production and set for delivery in May 2025

### SECTION 2: Staffing

- **Total Employees:** 10
- **Full-time Employees:** 7
- **EMS Director:** 1
- **Paramedics:** 4 in total, one on CHP 3, including the director on 911
- **EMT-B:** 2
- **AEMTs:** 1
- **PRN Staff Members:** 4
- **Students Requiring NREMT Certification Retesting:** 5 (2 successfully retested, reducing the number from 7)
- **Students in Paramedic School:**
  - **Currently Enrolled:** 2
  - **Removed for Non-Compliance:** 2
  - **Set to Test:** 1 (successfully tested, now certified)

### SECTION 3: Medical Direction

- **Medical Director:** Transition completed from Dr. Becerra to Texas Tech April 1st, 2025

### SECTION 4: Community Health Paramedicine (CHP)

- **Program Overview:** The staff continues to make excellent progress, seeing an increase in patients. The new advertising campaign appears to be effective, allowing the department to reach more community residents and provide healthcare in their homes.
- **Key Metrics:** 59 visits (an increase of 4 from the previous month)

- **Program Highlights:** The second CHP vehicle is now fully operational and in use as soon as we get the logos for the doors

#### **SECTION 5: Grants and Training**

- **Texas Tech:** Initiating staff training to boost medical capabilities and facilitate a seamless transition, which will commence once the new protocols are completed

#### **SECTION 6: Operations**

- **Responded to EMS 911 calls:** 45
- **Conducted non-emergency transport:** 30
- **Concerns:** No concerns provided

#### **SECTION 7: Licensure and Compliance**

- **EMS Provider License:** All new paperwork protocols and documentation have been completed with the new medical director at Texas Tech, meeting compliance requirements

#### **SECTION 8: Needs and Future Plans**

- **Long-term replacement plan for EMS unit (high mileage) 560:** Exploring options, including potential USDA grant funding
- **Procurement of HIPAA-compliant laptops and additional desktops:** In progress
- **Resolution of staffing concerns:** In progress, with plans to recruit additional personnel
- **Transition plan for new Medical Director:** Complete, with ongoing evaluation and improvement

#### **CERTIFICATION**

I, Troy Sparks, EMS Director, certify that the information provided in this report is accurate and true to the best of my knowledge.









**Zone Breakdown (Preview)**

**Date: Wednesday, April 9, 2025**  
**Time: 10:53:19 AM**

**Incident Date between 2025-03-01**

**and 2025-03-31**

**Zone Breakdown**

Incident Date	Incident Number	Zone	Disposition
3/10/2025 1:00:00 PM	250310-1331-PEMS	City	
3/21/2025 11:37:00 PM	250322-0055-PEMS	City	Transported Lights/Siren
3/5/2025 3:48:20 AM	250305-0414-PEMS	City	Transported No Lights/Siren
3/12/2025 2:49:00 AM	250312-0324-PEMS	City	Patient Refused Evaluation/Care (Without Transport)
3/18/2025 4:34:56 AM	250318-0506-PEMS	County POE	Patient Treated, Released (per protocol)
3/21/2025 2:00:00 PM	250321-1421-PEMS	City	
3/27/2025 10:00:00 AM	250327-1027-PEMS	City	
3/27/2025 1:59:00 PM	250327-1423-PEMS	City	Patient Refused Evaluation/Care (Without Transport)
3/28/2025 6:24:00 PM	250328-1928-PEMS	County POE	Transported Lights/Siren
3/14/2025 3:20:00 AM	250314-0441-PEMS	City	Transported Lights/Siren
3/20/2025 1:20:00 PM	250320-1321-PEMS	City	
3/27/2025 2:00:00 PM	250327-1352-PEMS	City	
3/3/2025 11:00:00 AM	250303-0944-PEMS	City	
3/9/2025 8:54:00 AM	250309-1006-PEMS	City	Transported No Lights/Siren
3/20/2025 12:47:00 AM	250320-0148-PEMS	City	Transported No Lights/Siren
3/26/2025 11:30:00 AM	250326-1136-PEMS	City	
3/27/2025 9:12:00 AM	250327-0943-PEMS	City	Transported Lights/Siren
3/10/2025 6:47:00 PM	250310-2037-PEMS	County POE	Transported No Lights/Siren
3/12/2025 9:52:00 AM	250312-1049-PEMS	City	Transported Lights/Siren
3/18/2025 1:30:00 PM	250318-1359-PEMS	City	
3/19/2025 1:02:00 AM	250319-0211-PEMS	City	Transported Lights/Siren
3/26/2025 10:15:27 AM	250326-1036-PEMS	City	
3/3/2025 12:35:00 PM	250303-1504-PEMS	City	Transported Lights/Siren
3/5/2025 9:11:00 AM	250305-1150-PEMS	City	Transported Lights/Siren
3/14/2025 10:30:00 AM	250314-1039-PEMS	City	
3/19/2025 1:00:00 PM	250319-1438-PEMS	City	
3/20/2025 1:00:00 PM	250320-1325-PEMS	City	
3/21/2025 6:23:00 AM	250321-0708-PEMS	City	Transported Lights/Siren
3/24/2025 12:45:00 AM	250324-0113-PEMS	City	Patient Treated, Released (AMA)
3/28/2025 10:00:00 AM	250328-0842-PEMS	City	Cancelled (No Patient Contact)
3/3/2025 4:13:00 AM	250303-0439-PEMS		Patient Refused Evaluation/Care (Without Transport)
3/10/2025 10:00:00 AM	250310-1011-PEMS	City	
3/17/2025 2:24:00 PM	250317-1643-PEMS	County POE	Transported Lights/Siren
3/7/2025 1:30:34 PM	250307-1329-PEMS	City	
3/10/2025 11:00:00 AM	250310-1157-PEMS	City	
3/11/2025 1:00:00 PM	250311-1306-PEMS	City	
3/19/2025 11:00:00 AM	250319-1117-PEMS	City	
3/20/2025 11:00:00 AM	250320-1117-PEMS	City	
3/24/2025 8:15:00 AM	250324-0851-PEMS	City	
3/25/2025 2:00:00 PM	250325-1435-PEMS	City	
3/8/2025 10:11:00 AM	250308-1110-PEMS	City	Patient Treated, Released (AMA)
3/12/2025 11:00:00 AM	250312-1109-PEMS	City	
3/17/2025 4:34:00 AM	250317-0528-PEMS	City	Transported No Lights/Siren
3/18/2025 2:52:00 PM	250318-1553-PEMS	City	Transported Lights/Siren
3/19/2025 12:23:00 PM	250319-1338-PEMS	City	Transported Lights/Siren
3/27/2025 8:16:00 PM	250327-2142-PEMS	City	Transported Lights/Siren
3/30/2025 1:45:00 AM	250330-0222-PEMS	City	Transported No Lights/Siren
3/6/2025 11:00:00 AM	250306-0908-PEMS	City	
3/11/2025 12:22:00 AM	250311-0058-PEMS	City	Patient Refused Evaluation/Care (Without Transport)

3/13/2025 8:27:00 PM	250313-2143-PEMS	County - Redford	Transported Lights/Siren
3/14/2025 11:29:25 AM	250314-1128-PEMS	City	
3/3/2025 3:00:00 PM	250303-1502-PEMS	City	
3/4/2025 1:42:38 PM	250304-1340-PEMS	City	
3/11/2025 1:38:47 PM	250311-1338-PEMS	City	
3/21/2025 10:00:00 AM	250321-1051-PEMS	City	
3/25/2025 11:31:00 PM	250326-0006-PEMS	City	Patient Evaluated, No Treatment/Transport Required
3/3/2025 10:00:00 AM	250303-0938-PEMS	City	
3/7/2025 11:44:00 AM	250307-1128-PEMS	City	
3/11/2025 10:00:00 AM	250311-1013-PEMS	City	
3/14/2025 1:30:00 PM	250314-1349-PEMS	City	
3/19/2025 9:00:00 AM	250319-0927-PEMS	City	
3/2/2025 2:57:00 PM	250302-1552-PEMS	City	Patient Treated, Released (AMA)
3/11/2025 1:05:00 AM	250311-0222-PEMS	County POE	Transported No Lights/Siren
3/13/2025 11:00:00 AM	250313-1114-PEMS	City	
3/26/2025 9:19:00 AM	250326-1007-PEMS	City	Transported Lights/Siren
3/1/2025 12:13:00 PM	250301-1319-PEMS	County POE	
3/10/2025 12:23:00 PM	250310-1416-PEMS	City	Transported No Lights/Siren
3/11/2025 2:19:00 PM	250311-1615-PEMS	County POE	Transported No Lights/Siren
3/13/2025 1:25:00 PM	250313-1327-PEMS	City	
3/17/2025 10:15:00 AM	250317-1016-PEMS	City	
3/4/2025 1:00:00 PM	250304-1312-PEMS	City	
3/10/2025 2:00:00 PM	250310-1401-PEMS	City	
3/14/2025 6:41:00 PM	250314-1953-PEMS	County POE	Transported Lights/Siren
3/15/2025 11:44:00 AM	250315-1206-PEMS	City	Patient Refused Evaluation/Care (Without Transport)
3/17/2025 1:30:00 PM	250317-1358-PEMS	City	
3/7/2025 10:40:00 AM	250307-1045-PEMS	City	
3/8/2025 8:23:02 AM	250308-0959-PEMS	City	Transported Lights/Siren
3/23/2025 6:44:00 AM	250323-0839-PEMS	City	Transported Lights/Siren
3/28/2025 9:00:00 AM	250328-0829-PEMS	City	
	<b>79</b>		

Zone	Cancelled (No Patient Contact)	Transported Lights/Siren	Patient Treated, Released (per protocol)	Patient Refused Evaluation/Care (Without Transport)	Transported No Lights/Siren	Patient Treated, Released (AMA)	Patient Evaluated, No Treatment/Transport Required	
City	1	14		4	6	3	1	<b>29</b>
County POE		3	1		3			<b>7</b>
County - Redford		1						<b>1</b>
	<b>1</b>	<b>18</b>	<b>1</b>	<b>4</b>	<b>9</b>	<b>3</b>	<b>1</b>	<b>37</b>









MARCH

SENIOR CENTER  
DEPARTMENT REPORT

## City of Presidio #000151800

<b>SALARIES</b>		INCLUDING TITLE XX-IIIISC, TITLE XIX-CBA AAA-CONG, AAA-HDM, OTHER ELIG AND OTHER, NON-ELIG
Director (Ma. Dolores)		
Nelly		
Alicia		<b>Feb-25</b>
Anahy		<b>Due by the 7th of each month</b>
Griselda		
Glorissel (Financial Director)		

<b>SUBTOTAL SALARIES</b>	
Payroll Tax (7.65%)	
State Unempl Tax-(TUCA)	
Fed Ins Comp Act(FICA)	
Fed Ins Act (FUTA)	
Worker's Comp Ins	
Health Insurance	
Retirement	

<b>SUBTOTAL TAXES</b>	
Conference/Hotel	
Dues/Per Diem	
Rural Nut Vendor	

<b>TOTAL PROF DEV</b>	
Raw Food	8,120.58
Consumables(PAPER)	140.35
Consumables (Meal Delivered)	685.39
Consumables (pots,pans,utensils)	0
Janitorial (Supplies)	316.89

**TOTAL      \$9,263.21**

<b>TOTAL MEAL/FOOD</b>	
Electricity	
Building Insurance	
Building Repair	
Fumigation	
Propane	

<b>TOTAL OCCUP/BLDG</b>	
State Inspection	
Gas	108.89
Oil Change	
Auto Insurance	
Car Maintenance	
Tire Repair	40

<b>TOTAL TRANSP/TRAVEL</b>	
Fire Extinguisher Insp	
Office Supplies	
Postage	
Phone/Internet	
Xerox	
Health Insurance	

<b>CLIENTS</b>	
HDM-DHS TITLE XX	66
HDM-MEDICARE	0
NON-ELI HDM	1
AAA-HDM	32
AAA-CONGREGATE	20
<b>Total Clients</b>	<b>119</b>

<b>MEALS</b>	
HDM-DHS TITLE XX	1108
HDM-MEDICARE	0
NON-ELI HDM	19
AAA-HDM	641
AAA-CONGREGATE	376
<b>Total Clients</b>	<b>2144</b>

<b>ADM &amp; GENERAL</b>	7
DPS background/year	

# HOME-DELIVERED MEALS MONTHLY ACTIVITY REPORT

**THIS FORM IS DUE ON or BEFORE THE 15th OF EACH MONTH.**

Agency Name: City of Presidio Texas Vendor # 000151800 Activity Month: March 2025

Service Delivery Date	Description of Services	*No. of unduplicated clients	Quantity	Unit Price	Amount
	<b>CCAD - CIL</b>	66	1315	\$6.46	\$8,494.90
	<b>CCAD NON-CIL</b>	1	21	\$6.46	\$135.66
	Title XX (ALL CCAD MEALS)	67	1336	\$6.46	\$8,630.56
	<b>GRAND TOTAL (All HHSC Home Delivered Meals)</b>	67	1336	\$6.46	\$8,630.56

- \* TOTAL OF EACH CATEGORY.
- \* GRAND TOTAL SHOULD EQUAL THE NUMBER OF MEALS SHOWN ON FORM 2071.

**SEND TO:**

**Texas Department of Health  
and Human Services Commission  
401 E. Franklin, Suite 450  
El Paso, Texas 79901  
FAX (915) 834-7562  
[Region01/10EOPCM@hhs.texas.gov](mailto:Region01/10EOPCM@hhs.texas.gov)**

**Contact Person: Ma. Dolores Hernandez  
Phone No. 432-229-3290  
Date: 04/07/2025**

**Attention: Community Care Services Contracts  
Community Care Services-Community Services**







MARCH

LIBRARY  
DEPARTMENT REPORT

## Library Monthly Report

March, 2025

The librarian and volunteers hosted the annual Dr. Seuss birthday party. Volunteer reader was Ricardo Hernandez whom read the book Green Eggs and Ham. A balloon launch followed the activity and children were treated to book bags filled with goodies and popcorn for all to enjoy. A total of 25 parents and children attended the event.

Miss. Karla Valdivia High school senior was hired by the workforce after school program at the library. She will be employed 220 hrs. from 3:00 p.m. to 6:00 p. Monday to Friday. She has also been volunteering at the library before being hired with the workforce program.

Mr. Alfonso Luna was also hired in March as grounds maintenance for the library, with the AARP foundation grant he is working 18 hrs. per week

Total visitors for the month of March, 2025. 307

MARCH  
LANDFILL  
DEPARTMENT REPORT

# Landfill Monthly Report- March 2025

Customer	Trips	Tires	Tons	Head	Head Tons	City Tons Brush	Total:
City of Presidio - Truck	26	31	178.44				\$ -
Republic Services	19	13	155.18				\$ 11,315.65
T.D.S	8	4	77.32				\$ 5,638.12
Cibolo Ranch	4		5.27				\$ 704.27
Manuel Carrasco	8		3.05				\$ 222.38
Pancho Villa Construction	3		3.68				\$ 268.34
Northern Challenge Contractors	1		2.38				\$ 2,116.04
Milltex L.L.C	2		14.77				\$ 1,864.52
Magdiel Ortiz	1		0.3				\$ 21.87
G. Deeds L.L.C	1		0.92				\$ 67.08
Teo Escontrias	1		0.56				\$ 40.83
Angell Expedition	1		2.47				\$ 180.11
Jose Etquezabal	1		SCALE USE				\$ 21.00
Jesus M. Zubia	1		SCALE USE				\$ 21.00
Manuel Vazquez	1	3					\$ 13.23
Manuela Delosangeles Avila	1		SCALE USE				\$ 21.00
Manuel Ramirez	1		0.22				\$ 16.04
J.r Horses	3			5	2.2		\$ 300.00
Baeza Cattle	1			1	0.29		\$ 60.00
Enrique Ramos	1			1	0.44		\$ 60.00
Presidio Free Trash							
<b>TOTAL</b>		<b>51 TIRES</b>	<b>444.56 TONS</b>	<b>7 HEADS</b>	<b>2.93 TONS</b>	<b>32.93 TONS</b>	<b>\$ 22,951.48</b>

Good afternoon, the total tons this month is 480.42.

This month the fence was cleaned on the south and west side and the machine 953-K was serviced of 3,000 hours.

For any question call me Gilberto Valdez (432) 295-1097 | accept comments.

MARCH

POLICE & ANIMAL CONTROL  
DEPARTMENT REPORT



# PRESIDIO POLICE DEPARTMENT

*Adan Covos Jr - Chief of Police*

501 E. O'Reilly St P.O. Box 2706 Presidio, Texas 79845 (432) 229-3527 FAX: (432) 229-2803

Att:

Mayor: John Ferguson

City Administrator: Pablo Rodriguez

City Council:

## PRESIDIO POLICE DEPT. MONTHLY REPORT

March 1 to March 31, 2025

### Service calls Total 103

➤ Locked vehicles or residences	9
➤ EMS assist	4
➤ Border Patrol assist	2
➤ Fire Assist	0
➤ DPS assist	0
➤ Assisted Sheriff's Office	0
➤ Civil matters	8
➤ Alarm	1

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➤ Follow-up investigation	2
➤ Suspicious person or vehicle	4
➤ Welfare concern	5
➤ Assistance	11
➤ Disturbance	3
➤ Stolen Vehicle	0
➤ Recovered stolen property	0
➤ Warrant	2
➤ Traffic control	0
➤ Mental	1
➤ Escort	3
➤ Motorist Assist	2
➤ Motor vehicle accident	5
➤ Suspicious Circumstances	3
➤ Event Walk Thru	0
➤ Assault	0
➤ Dog at Large	0
➤ Injured Person	1
➤ Closed Patrol	24
➤ City Ordinance	2
➤ Walk in	7

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## Total Traffic Stops 130

➤ Speeding	16
➤ Fail to drive single-lane.	3
➤ No license plate	12
➤ Open container	0
➤ No driver's license	9
➤ Defective head and tail lamps	14
➤ Disregard stop sign	31
➤ Fail to signal at the required distance.	4
➤ Expired Registration	9
➤ Disorderly conduct	0
➤ Unauthorized glass coating	3
➤ Illegal Load	0
➤ Public intoxication	0
➤ Possession or purchase of cigarettes	0
➤ No liability insurance	6
➤ City Ordinance	1
➤ Possession of drug paraphernalia	0

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➤ Passing in No Passing zone	0
➤ Assault	0
➤ Reckless driving	0
➤ Fail to Rendered Aid	0
➤ No seatbelt	4
➤ Unlawfully Parked	3
➤ Obscured LP	6
➤ Fail to yield right away.	3
➤ Unrestrained Child	0
➤ No LP Light	6
➤ Criminal Trespass	0
➤ Fictitious License Plate	0

## **Incident and Offense Reports Total 16**

➤ Agency Assist	0
➤ Assault	0
➤ Motor vehicle accident	2
➤ Harassment	1
➤ Walk In	1
➤ Criminal mischief	0
➤ Extorsion	1
➤ Narcotics	0
➤ Identity theft	0

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➤ Recovered Stolen Property	4
➤ Civil Matter	1
➤ Abusive 911	0
➤ Unattended death	0
➤ Welfare concern	1
➤ Lost property	1
➤ Disturbance	0
➤ Mental	2
➤ Warrant	0
➤ Stolen vehicle	1
➤ Criminal Trespass	1
➤ Theft	0
➤ Dog at Large	0

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## **Administrative:**

- Participated in JOIC Teleconference with other agencies.
- Attended City council meetings
- Administrated meeting with officers
- Attended Chiefs Training
- Hosted Auction
- TxDot Training
- Border Patrol Meeting with DOD
- MDT Meeting
- Big Bend Threat Assessment Meeting (Zoom)

## **Training:**

- Officer 701 – 44 HRS
- Officer 702 – 4 HRS
- Officer 703 - 4 HRS
- Officer 704 - 4 HRS
- Officer 708 - 8 HRS

## **Referring and assisting other Agencies**

- Assisting Border Patrol
- Assisted EMS
- Assisted SO
- Assisted Fire Dept.
- Assisted DPS

## **Animal Control Report**

- Animal Control Officer: Andres Sanchez
  
- - Picked up or Surrendered: 4 dogs
- - Euthanized: 0
- - Calls for service: 18 calls
- - Adoptions: 1 adoption
- - Citations: 0 citations
- - Released to Owner: 0 dogs
- - Released to Other Agencies: 2 dogs
- - Currently have NO Veterinarian.

MARCH

MUNICIPAL COURT  
DEPARTMENT REPORT

MARCH

FINANCE  
DEPARTMENT REPORT  
&  
ACCOUNTS PAYABLE